



The Chinese University of Hong Kong
The Office of Academic Links (China)
Summer Research Placement Programme
for Mainland and Taiwan Students 2019



Introduction

Office of Academic Links (China) (OALC) organises the Summer Placement Programme for Mainland and Taiwan Students every year since 2008. Over 750 students from more than 70 partner universities of CUHK in mainland China and Taiwan have undertaken research training on projects of around six to eight weeks in various units of CUHK in the past.

The programme this year will last for **seven weeks (48 days)**, running from **1 July 2019 (Monday) to 17 August 2019 (Saturday) (both days inclusive)**. Through this programme, we hope to forge close relationship and strengthen research collaboration with our partner institutions in mainland China and Taiwan, enhance the university's research quality, promote interaction among students of the cross-strait region, and help recruit potential research students for CUHK.

Target Participants

CUHK professors are welcome to serve as host supervisors and nominate students to participate in this programme. Please provide contact details of both your specific candidate(s) and their respective supervisor(s) from their sending institution(s) by filling in the **reply form (Appendix 1)**. If no particular student can be selected by the deadline, please still provide the contact details of relevant research supervisor or staff from your partner institution, who will then be approached by OALC to help choose the student(s). The students will be divided into two groups:

Group A: Visiting Students (with funding support from the UGC)

Students should be **current undergraduates or master students** of any of the following key partner institutions of CUHK in mainland China or Taiwan, nominated by professors of CUHK with the recommendation from the students' research supervisors in their sending institutions. During their stay in Hong Kong, students will become CUHK's **visiting students, who will not be eligible for CU Link application**. CUHK will cover their *accommodation and travel expenses (which amount to approximately HK\$9,000)* by special funding from UGC, while students have to bear their own living expenses and seek financial support from their host departments and/or sending institutions. *Quotas for this year are limited and will be mainly allocated on a first-come-first-served basis. Priority will be given to participating students from the following partner institutions of the University:*

Mainland China

Chinese Academy of Sciences
Chinese Academy of Social Sciences
China Agricultural University
Fudan University
Nanjing University
Peking University
Shanghai Jiao Tong University
Sun Yat-sen University
Tsinghua University
Zhejiang University

Taiwan

Academia Sinica
National Taiwan University
National Central University
National Cheng Kung University
National Chengchi University
National Chiao Tung University
National Tsing Hua University
National Yang-Ming University

Group B: Honorary Research Assistants (supported by CUHK host supervisors' research grant)

This group of students will be CUHK's *honorary research assistants (for PhD and master students) or junior honorary research assistants (for undergraduates)* and they will be eligible for CU Link application.

Host supervisors will be responsible for contributing an honorarium of **HK\$9,300 per month on a pro-rata basis (around HK\$13,500 for seven weeks) for each student** to cover their living expenses in Hong Kong.

Students should be (i) **current PhD students** of any tertiary institutions or research institutes universities or (ii) **current undergraduate or master students** (for whom the host departments would like to provide full funding support), nominated by professors of CUHK with the recommendation from the students' research supervisors in their sending institutions.

Special Cases: Professors can also opt for hosting students as honorary research assistants who receive full financial support from their sending institution. This group of students will also be CUHK's honorary research assistants / junior honorary research assistants (for undergraduates) in summer on non-remunerative basis. **Host departments should obtain a written proof from their partner institution if the students' funding is not to be provided by CUHK, and a copy of the financial support proof should be sent to OALC for internal record.**

Nominations

Interested professors should fill in our reply form (see **Appendix 1**) by providing the students' contact details. If you have not selected any particular student yet, please provide the contact details of the relevant research supervisor(s) from your partner institution(s) in mainland China or Taiwan who will then help choose the student(s). Please submit a hard copy of the reply form to Mr. Simon Leung of our Office **by 8 February, 2019 (Friday) at Room 1306, 13/F, Yasumoto International Academic Park, the Chinese University of Hong Kong**, and a soft copy via email to simoncnleung@cuhk.edu.hk for our record.

Roles of OALC

OALC will co-ordinate the participation of CUHK's host departments in the programme, apply for ***training visas*** for participating students, and provide administrative support to facilitate programme operation. We will also organise orientation and social activities, as well as visits and outings.

Tentative Programme Schedule

Apart from receiving research training in CUHK's academic and research units, students will visit various government and statutory organisations, and attend seminars to enhance their understanding of Hong Kong's political, economic and social development. Other activities will also be organised to enhance understanding and interflow between students from mainland China, Taiwan and CUHK. Please see **Appendix 2** (Chinese only) for details.

Project Working Schedule

| Time | Work Items | Responsible Parties |
|-----------------|---|--|
| Dec 18 – Jan 19 | Collect placement offers and nominations from academic and research units | OALC |
| | Liaise with mainland and Taiwan partners and submit completed reply forms | Host Departments |
| Jan 19 – Feb 19 | Liaise with applicants (students and/or their supervisors), confirm their participation in the programme, collect application materials and reserve hostels | OALC |
| | Prepare and submit application materials | Participating Students |
| | Approve students' applications, and assist them in the relevant procedures in their sending institutions | Mainland and Taiwan Partner Institutions |
| Mar 19 | Approve and confirm students' applications | Host Departments |
| | Arrange talks and visits | OALC |
| Apr 19 | Apply for Entry Permit, HKID for students | |

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| | Arrange talks, visits and transportation | |
| | Prepare arrival packages for students | |
| May 19 | Apply for Entry Permit, HKID for students, and follow up on their progress with the Immigration Department (HKID) | |
| | Arrange temporary library cards for students | |
| Jun 19 | Send pre-departure reminders, Entry Permit, HKID and notification of offers to participating students | |
| | Finalise and confirm programme details | |
| | Invite host supervisors to the Welcoming Ceremony | |
| | Discuss placement details (research topics and necessary preparation work, if any) | Host Departments, Participating Students |
| Jul 19 | Programme commences: implement the programme | OALC, Host Departments Participating Students |
| | Confirm students' reporting duty with Personnel Office (by issuing the "Assume Duty Memo") for the issuance of CU Link Cards for Group B students, provide research placement training and relevant guidance to students | Host Departments |
| | Co-ordinate programme activities | OALC |
| | Arrange the first sponsorship payment to mainland and Taiwan students (Group B participants only) | |
| Aug 19 | Programme concludes: organise the farewell and closing ceremony, collect feedback from students and professors, and present certificates to student participants | |
| | Arrange the second sponsorship payment to mainland and Taiwan students (Group B participants only) | |

Enquiries

Enquiries can be forwarded to the following staff members of OALC:

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